

**Regular Board Meeting Minutes  
March 14, 2022 – 7:30 p.m.**

Meeting call to order by Supv. Brian Moore followed by the Pledge of Allegiance.

Present: Brian Moore, Kimberly Jones, Judy Wheelock, Keith Moore, Penny Nelson

Absent: None

With no additions and/or corrections to the agenda by Board and/or audience, **motion by K. Moore, 2<sup>nd</sup> J. Wheelock to approve agenda. Carried.**

**Motion to approve minutes of the February 14, 2022 budget workshop meeting. J. Wheelock; 2<sup>nd</sup> K. Jones. Carried.**

**Motion to approve minutes of the February 14, 2022 regular meeting. K. Moore; 2<sup>nd</sup> P. Nelson. Carried.**

**Fire department report.** None.

**Treasurer's report.**

- Treasurer has end of year activities. Point & Pay had at least 30 users.
- **Motion by J. Wheelock; 2<sup>nd</sup> K. Jones to pay all bills presented using checks #8806 through 8828. Carried.**

**New business.**

- Bear Creek bridge grant

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**RESOLUTION 2022 – 1**

**Board trustee, Keith Moore, supported by Treasurer, Kimberly Jones moved the adoption of the following resolution:**

**RESOLUTION OF AUTHORIZATION  
SPRINGDALE TOWNSHIP GRANT APPLICATION AND MATCH WITH DONATED FUNDS**

WHEREAS, Springdale Township supports the submission of an application titled “Thompsonville Express Trail Connector: Bear Creek Bridge Improvements” to the Michigan Natural Resources Trust Fund for development of a bridge over Bear Creek at the Benzie-Manistee Snowbirds trail located in Section 22 and 27 of Springdale Township.

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the Benzie-Manistee Snowbirds snowmobile club is hereby making a financial commitment to the project of \$40,500 matching funds, in cash and/or donated labor and/or donated materials, and the

Manistee County Community Foundation has made a financial commitment to the project of \$30,300; and

WHEREAS, if the grant is awarded the applicant commits its local match and donated amounts from the following sources: Benzie Manistee Snowbirds snowmobile club in the amount of \$40,500 and the Manistee County Community Foundation in the amount of \$30,300 (total \$70,800).

NOW THEREFORE, BE IT RESOLVED that Springdale Township hereby:


1. Authorizes submission of a Michigan Natural Resources Trust Fund Grant Application for \$236,000.
2. Further resolves to make available a local match through donations of \$70,800 from the Benzie-Manistee Snowbirds snowmobile club and Manistee County Community Foundation (30% of the total project cost) during the 2022-2023 fiscal year, and
3. if approved by the State of Michigan for grant funding, resolves to agree to site control of the bridge location in order to keep it open for public access.

**AYES: Brian Moore, Keith Moore, Kimberly Jones, Judy Wheelock, Penny Nelson**

NAYS: None.

ABSENT: None.

I hereby certify that the foregoing resolution duly made and passed by the Springdale Township Board at their regular meeting on Monday, March 14, 2022 at 7:30 p.m. at the township hall with a quorum present.



Penny Nelson  
Township Clerk

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#### SPRINGDALE TOWNSHIP BOARD RESOLUTION 2022-2

WHEREAS, there is widespread support of recreational opportunities in Springdale Township; and

WHEREAS, the Township Board deems that the Township residents have inadequate non-motorized trails that connect them to other communities; and

WHEREAS, the Township Board deems that it is in the public interest to enhance existing trails for public recreation; and the Township Board desires to seek funding to enhance existing trails for public recreation; and the Township Board has determined that the recreational value of trails to the public would improve the physical quality of life; and

WHEREAS, Springdale Township authorized submission of a Michigan Natural Resources Trust Fund (NRTF) Grant Application to the State of Michigan for a project titled, "Thompsonville Express Trail Connector: Bear Creek Bridge Improvements" on March 14<sup>th</sup>, 2022 to achieve these purposes; and

WHEREAS, matching funds are required in order to apply for this NRTF funding; and

WHEREAS, the Manistee County Community Foundation (MCCF) in 2020 awarded \$30,300 in matching funds for this project, pending a formal application from Springdale Township to MCCF, and award of NRTF funding to the Township in 2020; and

WHEREAS, the MCCF funds have been on hold due to the 2020 NRTF application being unsuccessful; and  
 WHEREAS, if the 2022 NRTF grant is awarded, the Township will need to both formally apply to MCCF for the match funding and request an extension beyond the original June 2022 expiration date; and

WHEREAS, if the 2022 NRTF grant is awarded, Benzie-Manistee Snowbirds has committed \$3,000 cash match and \$3,700 donated labor and/or donated materials to complete this project, which will be committed as the required 10% match to obtain the MCCF funding.

NOW, THEREFORE, BE IT RESOLVED that the Township Board hereby 1) authorizes formal application to the Manistee County Community Foundation for \$30,300 in matching funds for the “Thompsonville Express Trail Connector: Bear Creek Bridge Improvements” project proposed for funding by the Michigan Natural Resources Trust Fund, and 2) further resolves to request a two-year extension until June 2024 to complete the expenditure of these funds, and 3) further resolves to make available a local match of 10% of the grant request through donations of cash, labor and/or materials made available by the Benzie-Manistee Snowbirds snowmobile club.

**Motion to adopt this resolution made by Clerk, Penny Nelson, seconded by Trustee, Keith Moore.**

Upon roll call vote, the following voted:

**Yes: Brian Moore, Keith Moore, Judy Wheelock, Kimberly Jones, Penny Nelson**

No: None

Absent: None

I hereby certify that the foregoing resolution duly made and passed by the Springdale Township Board at their regular meeting on Monday, March 14, 2022 at 7:30 p.m. at the township hall with a quorum present.



Penny Nelson  
 Township Clerk

- **Motion by B. Moore; 2<sup>nd</sup> K. J to accept the contract of Baird, Cotter & Bishop to serve as township auditor and CPA for 2022-2024. Carried.**
- **Fire contract** for Cleon Township Fire Department to continue to serve Springdale Township for three years @ \$20,000 yearly. Approved.
- **Hazardous Waste** yearly contract approved.
- **Review and adoption of the proposed 2022-2023 budget.**

	2022-2023	
	Budget	Notes
<b>Income</b>		
100.401 · ADMINISTRATION FEES	15,000.00	
100.209 · CEMETERY LOT SALES	0.00	
100.655 · FINES AND FORFEITS	0.00	
100.668 · HALL RENTAL	500.00	
100.608 · HEALY LAKE	12,000.00	No host
100.664 · INTEREST	300.00	
100.477 · LAND SPLITS	0.00	

100.451 · LICENSES AND PERMITS	0.00	
100.405 · OTHER	4,500.00	
100.703 · PROPERTY TAXES	70,000.00	
100.528 Federal Grant	85,458.00	ARPA
100.574 · STATE SHARED REVENUE	70,000.00	
<b>Total Income</b>	<b>257,758.00</b>	
<b>Expense</b>		
101.171 · SUPERVISOR		
171.702 · SALARY	9,150.00	
171.727 · OFFICE	0.00	
171.800 · DUES	800.00	
171.802 · EDUCATION	0.00	
171.860 · MILEAGE	150.00	
171.940 · REIMBURSEMENTS	0.00	
101.171 · SUPERVISOR - Other	0.00	
<b>Total 101.171 · SUPERVISOR</b>	<b>10,100.00</b>	
101.215 · CLERK		
215.000 · BUDGET	0.00	
215.702 · SALARY	12,250.00	
215.727 · OFFICE	2,500.00	
215.800 · DUES	0.00	
215.802 · EDUCATION	500.00	
215.860 · MILEAGE	650.00	
215.940 · REIMBURSEMENTS	0.00	
101.215 · CLERK - Other	0.00	
<b>Total 101.215 · CLERK</b>	<b>15,900.00</b>	
101.253 · TREASURER		
253.702 · SALARY	9,350.00	
253.727 · OFFICE	7,000.00	Includes BS&A yrly cost
253.800 · DUES	0.00	
253.802 · EDUCATION	0.00	
253.860 · MILEAGE	0.00	
253.940 · REIMBURSEMENTS	0.00	
101.253 · TREASURER - Other	24,395.00	BS&A ARPA funds
<b>Total 101.253 · TREASURER</b>	<b>40,745.00</b>	
101.101 · TRUSTEE		
101.702 · SALARY	2,640.00	
101.802 · EDUCATION	0.00	
101.860 · MILEAGE	50.00	
101.940 · REIMBURSEMENTS	0.00	
101.101 · TRUSTEE - Other	0.00	
<b>Total 101.101 · TRUSTEE</b>	<b>2,690.00</b>	
101.191 · ELECTION		
191.703 · WAGES	4,000.00	3 elections
191.802 · EDUCATION	1,000.00	bi-annual training
191.860 · MILEAGE	500.00	
191.940 · EXPENSES	1,000.00	

101.191 · ELECTION - Other	0.00	
<b>Total 101.191 · ELECTION</b>	<b>6,500.00</b>	
<b>101.247 · BOARD OF REVIEW</b>		
247.703 · WAGES	2,000.00	
247.802 · EDUCATION	500.00	bi-annual training
247.860 · MILEAGE	100.00	
247.940 · EXPENSES	0.00	
101.247 · BOARD OF REVIEW - Other	0.00	
<b>Total 101.247 · BOARD OF REVIEW</b>	<b>2,600.00</b>	
<b>101.181 · ASSESSOR</b>		
181.702 · ASSESSOR CONTRACT	14,796.00	
181.860 · MILEAGE	0.00	
181.940 · EXPENSES	800.00	
101.181 · ASSESSOR - Other	0.00	
<b>Total 101.181 · ASSESSOR</b>	<b>15,596.00</b>	
<b>101.276 · CEMETARY</b>		
276.702 · SEXTON	200.00	
276.703 · WAGES	0.00	
276.860 · MILEAGE	0.00	
276.977 · MAINTENANCE & REPAIR	6,000.00	
101.276 · CEMETARY - Other	0.00	
<b>Total 101.276 · CEMETARY</b>	<b>6,200.00</b>	
<b>101.265 · HALL</b>		
265.703 · WAGES	0.00	
265.860 · MILEAGE	0.00	
265.977 · MAINTENANCE & REPAIR	15,000.00	
920.740 · UTILITIES	4,000.00	
101.265 · HALL - Other	0.00	
<b>Total 101.265 · HALL</b>	<b>19,000.00</b>	
<b>101.692 · HEALY LAKE EXPENSES</b>		
692.703 · WAGES	2,500.00	no host
692.860 · MILEAGE	100.00	
692.977 · MAINTENANCE & REPAIR	30,000.00	
101.692 · HEALY LAKE EXPENSES - Other	0.00	
<b>Total 101.692 · HEALY LAKE EXPENSES</b>	<b>32,600.00</b>	
<b>101.861 · PAYROLL/PENSION TAXES</b>		
861.000 · Pension	0.00	
861.656 · Payroll Expenses	4,500.00	
101.861 · PAYROLL/PENSION TAXES - Other	0.00	
<b>Total 101.861 · PAYROLL/PENSION TAXES</b>	<b>4,500.00</b>	
<b>101.801 · LEGAL</b>		
801.120 · AUDIT	7,000.00	
801.121 · LEGAL EXPENSE	4,000.00	
801.336 · FIRE CONTRACT	20,000.00	

101.801 · LEGAL - Other	0.00	
<b>Total 101.801 · LEGAL</b>	<b>31,000.00</b>	
101.910 · INSURANCE	7,700.00	
101.477 · LAND SPLIT EXPENSE	0.00	
101.691 · LIBRARY	0.00	
101.371 · PERMITS		
371.703 · WAGES	0.00	
371.727 · OFFICE	0.00	
371.802 · EDUCATION	0.00	
101.371 · PERMITS - Other	0.00	
<b>Total 101.371 · PERMITS</b>	<b>7,700.00</b>	
101.249 · ROADS	212,250.00	CD+ARPA balance
101.803 · TAX ROLL	6,500.00	
101.920 · PUBLIC UTILITIES		
920.000 · CONTRIBUTIONS	0.00	
920.525 · COMPLIANCE	1,000.00	
920.526 · GARBAGE COLLECTION	6,000.00	
920.527 · RECYCLING	350.00	
920.900 · PRINTING/NEWSPAPER	2,000.00	
920.940 · SANITATION REIMBURSEMENT	600.00	
920.977 · EQUIPMENT	0.00	
101.920 · PUBLIC UTILITIES - Other	0.00	
<b>Total 101.920 · PUBLIC UTILITIES</b>	<b>9,950.00</b>	

**Total Expenses**

423,831.00

- **Motion by K. Moore 2<sup>nd</sup> J. Wheelock to accept the 2022-23 budget with the correction of the insurance line from \$77,000 to \$7,700. Carried.**
- **Motion by K. Moore; 2<sup>nd</sup> J. Wheelock to continue to set the millage rate of \$1.2864. Carried.**
- **Motion by P. Nelson; 2<sup>nd</sup> J. Wheelock to purchase BS&A software. Carried.**
- Review and adoption of the board salary resolution.

## Resolution 2022-3

### Wage and Contract Payments effective April 1, 2022 – March 31, 2023

Motion by P. Nelson; 2<sup>nd</sup> K. Jones to adopt the 2022-2023 fiscal year salary resolution. Carried.

Post	Yearly	Monthly
Supervisor	8,500.00	708.33
Clerk	11,000.00	916.66
Treasurer	8,500.00	708.33
Trustee	1,320.00	110.00
Deputy Supervisor	650.00	54.17
Deputy Clerk	1,250.00	104.17
Deputy Treasurer	800.00	66.67
<ul style="list-style-type: none"> <li>Trustee Board members receive \$15 for special meetings to be paid by the individual that called for a special meeting, and \$100 for schooling.</li> </ul>		
Board of Review	110.00/day	55.00 ½ day
	100.00 full day schooling	50.00 ½ day schooling
Election Board	13.75/hr	Inspectors
	14.75/hr	Chair
	100.00 full day schooling	50.00 ½ day schooling
Compliance Officer	300.00/yr	50.00 1 <sup>st</sup> visit; 25.00 each additional enforcement visit \$9.00 court appearance.
Assessor	\$1,233.00/month	\$14,796/year
Campground Host	\$300 per month \$10/hr for work done at the campground Mileage	
Cemetery sexton	200.00/yr	Paid once a year in February
Hall rental person	\$100.00 per year to be paid April 1 (start of fiscal year) \$10/hr for arranging and follow up with hall rentals.	

### Mileage reimbursement rate effective January, 2022: \$.585

I hereby certify that the foregoing resolution duly made and passed by the Springdale Township Board at their regular meeting on Monday, March 14, 2022 at 7:30 p.m. at the township hall with a quorum present.

Respectfully submitted,



Township Clerk

- Budget amendment at April meeting. Clerk explained the amendment would be prepared at the end of this fiscal year and won't be able to do this until the April meeting.

**Library report.** Distributed to the board and was available online.

**Correspondence.** MTA annual conference flyer, Focus magazine, Country Lines, Par Plan election board of directors, library board minutes, Networks Northwest letter regarding Bear Lake Township master plan.

**Old business.**

- Visit to Brown Township's marijuana facilities. Would have to advertise as a special meeting to include the public and would the owners agree to having a large crowd tour their facility.

**Public comments.** None.

**Board comments.** P. Nelson: asked Joan Cramer to administer the snowbird grant. Robust discussion about whether to continue opting out of marijuana. Zoning that our township attorney strongly recommended isn't going to happen any time soon. Copemish is having four dispensaries. Cleon and Copemish have zoning in place but not strongly enforced. Springdale does not have a commercial district and better than 60% of the township is state land. B. Moore stated that when the marijuana proposal was first presented to the township, it was only for medical research.

**Motion by J. Wheelock; 2<sup>nd</sup> K. Moore to continue to opt out of marijuana following review of the ordinances presented by the committee to the board, and after the review by and with the township attorney.**

**Aye: Keith Moore, J. Wheelock, Kimberly Jones, Brian Moore, Penny Nelson.**

**Nay: None. Motion carried.**

Adjournment: 8:45 p.m.

Respectfully submitted,



Penny Nelson  
Township clerk